



Regents Canoe Club Committee Meeting Minutes

AGM

Wednesday 27th May 2022

7:00pm

Online via Zoom

1. Attendance and Apologies

Attendance: OA, JST, CH, ST, IW, CW, HE, DS, RU, EP, KB, TC, JR, JT, EM, CR, LS, So, LC, BA, MGM, BL, RA, MR

Apologies: None

2. Minutes of Last AGM and Matters Arriving:

- Unanimously Approved
- One note for future minutes, Use just first names or initials in minutes.

3. Chair Annual Report:

Overall wanted to say a big thank you as we are a small committee to everyone who has helped with LV, pool, trips

- Better communication and better understanding with IBC from last year. Initial issues included sessions starting late, teenagers being on site still, double bookings. The working relationship is now in a better place, with additional maintenance taking place to the site.
- There have been discussions surrounding the site and the expectation to create more revenue. Next year the IBC lease is up for renewal with the council. The committee spent time looking at moving sites, or reduce what we get from IBC, or partner with IBC to help make more money. Nothing to discuss or decide today but wanted to note that this is going forward into the next 12 months.
- There have been two managers at IBC over the past year. The newest has only started a couple of weeks ago, but will be aiming to work more jointly with us.

2. Secretary Update:

- Went to all the meetings and took minutes.
- Thank you again to all those that have supported with organising trips or supporting the pool sessions
- The committee have been ensuring that there were various club bookings for trips throughout the year. Ensuring that any rolling bookings during covid have been booked or rescheduled
- The pool has opened. A new agreement with Britannia pool was set up, and all boats have been moved over.

3. Membership Update:

- The count of members as of 24th April 2022 is 173 members
- We have had a total of 65 new members. 14 from ITWW courses, and 51 from NME
- We started doing weekly NME when lockdown ended, we then reverted back to monthly from July
- We have moved the process for ITWW course onto Webcollect to streamline the sign-up administration.



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4. Safety and Training Update:

- 2 x minor injuries with incident reports from the year
- Events over past year have been challenging from a safety view; special thanks for Elise for leading through the trip affected by the storm. As a committee we agreed in circumstance of power loss incident the trip organisers have a budget for water/torches in those circumstances, or other items that will aid the participants.
- Covid will remain for the next committee, and will need to decide how we run trips when covid levels are high.
- We have run a couple of ITWW sessions even though it was later in the year.

Equipment Officer Updates:

- Thank you to JT for helping with the kit hire. There has not been a formal kit hire rota, but we will look to introduce this in the coming year.
- Kit hire over the past year has been lower than pre covid but has increased compared with 2020 due to the amount of trips we have been able to run.
- The club has a total of 55 river boats, and 18 pool boats.
- Purchases over the past year:
 - Dagger Code (M)
 - Dagger Rewind (M)
 - 6 cags
 - 4 Spraydecks
- Future plans need to review the kit, and replace some of the cags and Bas. The spray decks at the pool are in a poor condition and need a partial replacement
- Proposal to increase kit hire costs. Poll responses below.

Financial Update:

- New Natwest bank account has been opened. IW and ST are the account holders.
- We were blocked out of the old HSBC account
- Question raised about reserves being around £30K. The aim was to get it back to where the club was pre covid. The club needs to future proof for the potential higher rental, and create a longer term plan to put the money into assets.
- Future committee to discuss the need for a hardship fund. Poll results below.
- Future suggestion to committee to ensure that AGM is slightly later to allow time for the financial reports to be fully audited.
- Action: The unaudited financial reports were approved at AGM.
Final report to be sent out in NFC once fully audited.

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New Motions for discussion / Poll results:

Kit Hire increase:

- Kit hire has not increased in 15 years.

	Boat	Paddle	BA	Deck	Cag	Helmet	Total
Current W/E	£10	£2	£2	£2	£2	£2	£20
Proposed W/E	£12.50	£2.50	£2.50	£2.50	£2.50	£2.50	£25
Current Weekly	£25	£5	£4	£4	£4	£4	£46
Proposed Weekly	£25	£5	£5	£5	£5	£5	£50

Poll results

Q: What should the kit hire fees be going forward?

No Change = 2 votes
 Increase weekend and weekly fee as proposed = 19 votes

Action: The fees will go up as set out above.

Trip Officer Committee post:

Following the year before, Jess put forward a proposal of splitting out sections of the committee roles to adjust one of the Non-portfolio roles to become a Trips Officer post.

Poll Results:

Q: Should we create a Trip Officer Role?

Yes, lets do it = 22 votes
 No, lets keep 3 NPOs instead = 2 votes

Action: The role is to go ahead for following committee. The jobs description has been updated on constitution.

Incentives to attract committee members:

The background of this was that over the past few years it has been difficult to attract members to join the committee. This was a proposal to make this more attractive especially to newer members. It was noted that the membership stepping up to committee comes in waves, and that there historically were people going up against each other for roles, and that it might go back to this. One suggestion was for a group of non-committee members to discuss this going forward. One comment was that there many members who do items to help the club without joining the committee.

One suggestion was that perhaps the committee members get it the year after they have completed their committee year.



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Q: Should future committee members get 1 benefit?

Yes they should get 1 benefit of their choice (no limits on usage)	= 5 votes
Yes they should get 1 benefit of their choice (some limited of usage, tbd)	= 13 votes
Yes, but only once have they served one year on the committee	= 5 votes
No they should not	= 6 votes

As the yes' win, there will be a small working group make up of club members to work on proposing something specific then a SGM to decide.

The following poll is to help advise the small working group

Q: What benefits should be available for future committee members?

Free pool sessions	= 15 votes
Free boat hire for trips	= 13 votes
Associate membership fee instead of full fee (or half if already associate)	= 13 votes
Free guests to the canal	= 15 votes
Priority on trip sign ups	= 1 vote

The Hardship Fund:

Discussion was held around the future of the hardship fund that was introduced when covid started.

Q The Hardship fund should be:

Auto-approved without questions from committee	= 11 votes
Approved on an ad hoc basis by committee	= 9 votes
No hardship fund	= 3 votes

Action: The hardship fund is still available for members without it having to go to the committee for questions.

Constitution changes

We went through the constitution and highlighted the changes

Q I approve the cosmetic changes to the constitution:

Yes	=20 votes
No	= 0 votes

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Next committee

We had 9 nominations prior to the AGM. All voted unanimously into posts

Committee Nominations		
Role	Nominated By who	Seconded
Chair: OA	JST	JT
Secretary: CW	JST	JT
Treasurer: DS	TC	EM
Safety & Training Officer: CH	JR	BL
Equipment Officer: HE	OA	JST
Membership Secretary: RU	EP	CH
Communications Officer: LC	EP	TC
Trip officer: JST	OA	JC
Non-Portfolio Officer 1: EP	RU	RA