

Regents Canoe Club Committee Meeting Minutes



Monday 6th July 2020

7.00 pm

Google Meet

1. Attendance and Apologies

Attendance: Dan Scott, Steve Betts, Whitaker Sherk, Hugh Ellacott, Andrew Hughes-Onslow, Ben Landsberry, Ben Ainsworth, Olga Beschastnykh, Silvia Kerste, Mike Armstrong

Apologies: None

2. Minutes of Last Meeting and Matter Arising

- Approved with spelling and grammar corrections.
- None.

3. Finance Update (BA)

- BA still in process of reconciling bank accounts.
- BA At end May ~£1,000 in account, now ~£10,500 - mainly membership fees and donations. Fees from about ~100 members. BL stated that there are ~150 members.
- BA ~£950 has been returned from Alps accommodation.
- DS talked to Jenny and said that other Alps refund is still in process but is proving difficult.

4. Membership Update (BL)

- DS stated that there were ~115 members. AH said 75-80 renewed last year.
- BL 10-15 member still to pay of those that have renewed. AHO and BA are still working on reconciliation of payments. BL stated that there have been no new renewals in last 2 weeks. Agreed that we should send some communications to encourage renewals.
- DS asked about hardship fund. BL stated that only 2-3 have applied.
- BA asked if we are accepting all associate membership applications. It was recalled that we had decided that BL should make decisions on associates unless he is uncertain and that then he should ask committee. BA said current list looks fine. AHO stated 14 people have applied.

5. Safety and Training Update (SB)

- DS asked about Lakes trip report. SB said we were still waiting. DS said nothing happened anyway.
- SB No requests for training subsidies.

6. Incident reports / Trip Reports

- No incidents.
- Waiting on 2 trip reports but may not publish them.

7. Equipment Update

- HE said nothing to report. There is no site access.

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8. Trips Update

- DS asked if everything has now been moved or postponed. SB said yes through to October. First booked trip is October Barle but we can reschedule. We have no deadline for cancellation. BA pointed out that we can't do it with current COVID restrictions due to car and bedroom sharing limits. DS asked SB to get a cancellation date for if things don't improve.

9. Insurance

- DS asked if MA had investigated the equipment insurance and said he hadn't but would. A discussion was started about whether it would cover having the equipment lying idle for so long. OB thought the contract was not that specific.

10. Club Opening

- DS said IBC had a meeting last week but still can't decide about access to club. A discussion ensued.
- HE said any kind of access is better than none even if we only get to service equipment.
- HE asked if we can contact chair of trustees of IBC and get some leverage. DS to check.
- DS stated reduced rent still not agreed.
- HE said our RAs were good and said we should use them.
- AHO said we will need a contact tracing system on site. Uncertain how to implement - maybe Google Forms.
- OB said we need to be sensitive to people coming on public transport and coming long distances with duty rota.
- SK said first few openings need to be well organised.
- BL to get membership list to OB who will then create rota. OB will put committee members on first.
- OB, KS and WS said they would be at first openings.

11. Pool Sessions

- MA said that the government has said on the 3rd July that they would within a week put forward proposals for opening swimming pools and gyms. Should we book pool sessions? OB said pool maximum before was 15. All agreed that we shouldn't. Try to restart canal access and trips.

12. AOB

- OB said she was having problems accessing RCC documents. AHO to investigate.
- OB stated that we need to inform all members about committee meetings. They must be open to all. WS said maybe we should put in NFC. AHO to communicate CM dates and times to all members.
- WS thought we should better communicate with members and organise social events. A discussion was had as to how to do this. DS said we can't share emails with consent due to data privacy. Conclusion was WS will send out emails to all and try to organise local gatherings.
- AHO Mailchimp pruning still to be completed.
- SK asked about handover from SB. SB will get information to SK and organise a handover meeting.

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- AHO said WebCollect nearly complete. Need to trim ~750 members down to ~150 which will decrease costs.
- HE said he has had kit offers from Alex and James and will ask Jane. But still waiting on IBC access. OB also offered to help and she has keys. HE said we should finalise when club is open. KS said only WS had offered to help from her asking generally.
- DS will look into Liza's redirected phone number.

13.Actions

1. Actions outstanding

- BA to chase Lakes trip report.
- HE to attach Kate's list to site.
- AHO inactive member deletion from WebCollect in hand.
- DS to follow upon IBC rent decrease etc.
- DS to ask IBC for access to site to check equipment.
- OB to get new duty rota list.
- DS and BA to send off forms to accept Sport England grant.
- MA check with Liza about mail box key.
- MA check about kit insurance.

2. New Actions

- AHO and BA to reconcile payments for new members.
- AHO and BL to send communications encouraging membership renewal.
- SB to get a latest cancellation date for Barle trip if COVID situation deteriorates.
- AHO to check RCC documents access
- DS and AHO to inform all members about dates and ability to attend CM.
- WS to organise email? communications with members for socials.
- BL to get membership list to OB for rota and also to SK.
- SB organise handover with SK.
- DS look into Liza's redirected phone number.

3. Done or No Longer Relevant

- AHO / BL reply to new member requests with holding response.
- AHO sort out mail chimp for DS
- SK to ask 2019 new members to help with kit.
- SB contact October Barle accommodation about refund.
- AHO sort out email and dropbox access for whole committee.
- DS to determine dates of future meetings.
- HE to retrieve barbecue equipment from Tottenham.