

Regents Canoe Club
Committee Meeting Minutes 15th May 2008

1. Present: Karen Shaw Wilson (*Chair*)
Sarah James (*Treasurer*) - Minutes
Christine Dove (*Safety and Training Officer*)
Claire Taylor (*Equipment Officer*)
Caroline Robson (*Membership Secretary*)
Alix Cordell (*Social Secretary*)
Steve Hatton (*Newsletter Editor*)
Ian Tokelove (*Website / Publicity Officer*)

2. Apologies: Dan Tattersall (*Secretary*)
Ian White (*IBC Liason*)

Actions from Previous Meetings

3. Equipment Cupboard

CT reported that an eight-foot extension to the cupboard has been agreed with Paul Kilham from IBC. Work ongoing. **Action CT, IW.**

4. Dart Accommodation

Katie Cordell has booked for her trip. Liza Sumpter emailed the committee to ask about new bunkhouse as Bellever is not available. General agreement was to try somewhere new. Liza to book. **Action Liza Sumpter.**

5. Monday Newcomer Training Sessions

Progress as per minutes 3rd April 2008. CD to update next at committee meeting. **Action CD.**

6. Money Owing to RCC

The club member has posted the RCC cheques, and put cash owed directly into club account. SJ to check cash has been received. **Action SJ.**

7. Boat Storage

Committee agreed that boat storage would be managed by the equipment officer, not the membership secretary in future.

Matters Arising

8. Club Banking

SJ proposed that RCC look into changing banks from Nationwide to get more facilities / lower charges. Committee agreed that SJ could change banks if a better alternative is available. **Action SJ.**

9. Signatories

KSW (on behalf of Ralph Wilson (*Club Auditor*)) proposed that the three signatories on the club's bank account should not be related / partners to avoid conflicts of interest. She therefore proposed that CR as membership secretary should replace DT as a signatory. Motion carried: SJ to add CR alongside existing signatory KSW. **Action SJ.**

10. Shower Improvements

CT reported that IW has started to install new shower heads in the changing rooms. The total cost of the work will be £160, which Paul Kilham (I.B.C.) has agreed to split halfway. The committee agreed to fund the remaining £80.

11. Training Subsidies

The committee discussed how much to subsidise training, in light of last years accounts. It was noted that a possible conflict of interest exists as a number of the committee may wish to benefit from the subsidies. Various methods of setting the total amount of the club's training 'budget' were discussed. It was decided that each club member should be limited to one training subsidy per year, and that subsidies are still only to be given for courses that benefit the club, not just the individual. The amount spent will be monitored throughout the year and reviewed as necessary.

12. Guidelines for Inexperienced / Casual Users

The committee decided that, in light of concerns raised at the AGM, guidelines for paddling on the canal need reviewing. It was agreed that the duty officer needs to be proactive in encouraging new people to stay within the basin. To assist the duty officer with this, a note will be added to the standard email sent out to each officer before their duty and guidance notes added to the duty folder. CD to amend duty officer email and folder. **Action CD.**

For existing club members a reminder will be added to *Notes from the Canalside* email reminding members to stay within the basin unless in a group. **Action KSW.**

CD also suggested that casual users be informed of the dangers of kids throwing rocks and advised to keep their distance. CD to amend duty officer email and folder. **Action CD.**

13. Agreeing AGM Minutes

Subject to minor corrections noted, the AGM minutes were agreed by the committee and will be posted on the website by IT. **Action IT.**

Any Other Business

14. Membership

CR highlighted that membership year is about to start and asked for suggestions of amendments to membership form and requested that these are sent to her. KSW volunteered to send CR a list of email addresses that are bouncing so that CR can update the list. **Action KSW, CR.**

15. Kit

CT informed the committee that Pete Stevens' boat (Pyranha I4) has been left with the club whilst he is away and can be used by club members in return for him not paying storage. CT also asked for suggestions of how to repair the split in the I3. It was suggested to take it to *The Whitewater Centre* at Shepperton. **Action CT.**

16. Newsletter

SH will produce the next newsletter in June, ahead of the Alps. He requested a coaching article from one of the attendees of the recent Level 1 course. SJ was nominated.

17. Social

AC requested that the committee discuss dates and possible social events. It was decided that BBQ will be held on the Thursday after each beginners weekend i.e. 31st July and 4th September. A biathlon will be held on the 30th June, and a surfing weekend will be held on 2nd/3rd August in the place of the Jelly Jamboree. Finally, an Open Boat weekend will be held on the 23rd/25th August (bank holiday weekend).

18. Next Committee Meeting

The next committee meeting will be held on Monday 7th July at the earlier time of 7pm.